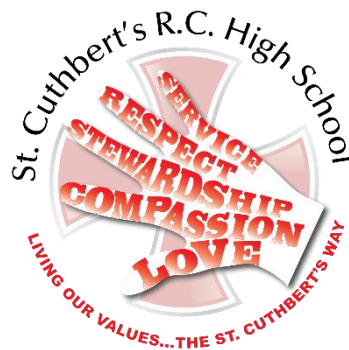




St. Cuthbert's
Roman Catholic High School

WHOLE SCHOOL POLICY & PROCEDURES

Our school offer including our SEN offer



Mission Statement

*'The Lord God requires of us that we should help others whenever we can,
always make the right choices and be the best that we can be in everything that we do'.*

Policy: School Offer		
Type: School Policy	Website: Yes	Author: Miss N Hammett
Approved:		Next Review:2020
Frequency: Annual		Delegated: Choose an item.
Notes:		

SEN Team (BOOST – building outstanding outcomes successfully together):	
Miss Nikki Hamnett	SENDCo and intervention teacher
Mrs C Colenutt	Assistant SENCO (exams access) and intervention teacher (Developmental studies) and Dyslexia specialist
Mrs R Eccleston	Intervention teacher - COGS – year 7 and 8 foundation English and Maths learning
Mrs C Rostron	Intervention teacher- Developmental studies
Miss J Holt –	Assistant head – intervention
Support staff:	
HLTA:	Teaching Assistants:
Mrs J Hollingworth (English)	Mr D Sherridan
Miss S Greenwood (Maths)	Mr W Akmel
Mrs R Barlow (Science)	Mrs A Spence
Mrs A Chudoba (Humanities)	Position (supply currently)
Deb McKenna (MFL)	Position (supply currently)
	Position (supply currently)
Inclusion team	
SELECT (Social and emotional learner effecting change together)	Pastoral managers
Mrs T Logan – Assistant head behaviour, attitudes and inclusion	Mrs L Hargreaves
Mrs L Kershaw – inclusion lead	Mrs T Pollard
Mrs K Pearce - Pastoral manager SELECT interventions	Mrs K Egerton
Mrs Kelly Fair brother – Health and wellbeing officer	Mrs C Harrison (early help)
Pupil premium team	
Miss J Holt – Assistant head – intervention	Miss L Munday –PP Academic mentor
Mr M Lockett – PP team leader	Mr G Hilton – Manchester United academic hub officer
Mrs D Ellidge - PP team leader	Additional – Academic mentor

Within school we recognise that some groups may need additional support as a school we therefore offer:

SEND PROVISION

OVERALL AREAS

- SEND policy.
- SEND information report.
- Accessibility plan.
- Single equality and community cohesion policy.
- Designated SEND governor.
- SEND list reviewed termly.
- Pupil passports.
- Annual reviews.
- Effective differentiation.
- Quality first teaching.
- Quality links with outside agencies.
- Educational psychology involvement and training (planned).
- CPD for staff.
- Costed individual provision maps (EHCP students).
- Group provision maps.
- Wrap around meeting (SEN, pastoral, inclusion, safeguarding, and wellbeing).
- Effective links with parents.
- One member of staff dyslexia screening trained.
- SEN forms for clear information sharing.
- Key worker sessions and records.
- Real trust training.
- SENCo clusters attended.
- Intensive SENCo course attended.
- NASEN trained SENCo.
- Exams access arranged for pupils.
- Various testing methods used for exams access to identify interventions needed.

TRANSITION

- Extended and personalised transition available for Year 6.
- Year 6 annual reviews attended where identified by schools.
- Developing a SEND transition form for schools and parents to ensure a smooth transition and continuation of provision (planned).
- Positive Steps and targeted support for KS4/KS5 transition
- Pupil passports shared with all staff to ensure effective communication with students.

SENSORY AND PHYSICAL NEEDS

- Designated disabled toilets.
- Toilet passes.
- Reasonable adjustments made to teaching areas.
- Lift passes.
- Sensory resources available in SEND.
- Quiet areas available in SELECT for students struggling with noise.
- SELECT interventions for specific lessons if needed.
- Sensory room being developed.
- Size and colour of text considered.
- Pupil passports shared with all staff to ensure effective communication with students.
- Health and wellbeing officer in school
- Health care plans as appropriate
- RANS Support VI/ HI

SOCIAL, EMOTIONAL AND MENTAL HEALTH

- Behaviour plan.
- Restorative justice techniques applied.
- SELECT
- Self-esteem groups – SELECT.
- Well-being scores and interventions for students with key workers (SEND and pastoral).
- Friendship groups.
- Emotional literacy and management.
- Anger management groups/1:1
- Self-harm, low mood sessions – SELECT.
- Nurture groups.
- Behaviour plans for identified students.
- Access to Relateen counsellor, links with #Thrive, Healthy Young Minds & Early Break.
- Staff with counselling skills qualification available through SELECT
- Keyworkers.
- Take 5 Cards, early passes.
- BOOST/ The dome access at break and lunchtime.
- Pupil passports shared with all staff to ensure effective communication with students.

COMMUNICATION AND INTERACTION

- SELECT interventions.
- Nurture groups.
- Talk about (planned).
- Sulp (planned).
- Friendship groups.
- Pupil passports shared with all staff to ensure effective communication with students.
- Differentiation.
- Key workers.
- COGS.
- Development studies.
- TEAM Programme through Inclusion.
- Inclusion registration group.
- RANS Support TASC

COGNITION AND LEARNING

- Subject specific HLTA support in class and TA support in class.
- SELECT intervention groups (small group unable to access whole school classes).
- Accelerated reader.
- Maths intervention.
- Peer support.
- COGS.
Developmental studies – Year 7 – topic based and developing skills, Year 8 – read, write Inc, Year 9 and 10 - entry level and functional skills entry level English and Maths learning, Year 11 – life skills and preparation for life after school and revision time.
- Extra core option Year 10 and 11.
- Irlen and dyslexia screening.
- Streamed groups.
- Wave 1 interventions in subjects following formative assessments.
- Personalised timetables (reduced curriculum content)
- Teens and Toddlers Programme
- Pupil passports shared with all staff to ensure effective communication with students.

THE LOCAL OFFER:

The Local Offer is an online resource that details services, support and guidance available to children and young people with special educational needs and disabilities (SEND) aged 0-25 and their families.

For pupils with SEN the Rochdale local offer can be accessed from <http://www.rochdale.gov.uk/schools-and-education/special-educational-needs/Pages/send---the-local-offer.aspx>

For pupils with SEN the Oldham local offer can be accessed from https://www.oldham.gov.uk/info/200368/children_with_disabilities

CARED FOR CHILDREN

- LAC policy
- LAC register
- Personalised Education Plans (PEPs)
- Designated Lead Person – Mrs L Kershaw
- LAC review meetings are held by the LA and attended by HOY and designated lead
- Interventions are planned to meet need with tracked spending of PP+ money
- LAC reports detail how PP+ money is spent
- Access to inclusion as and when needed
- Close links with virtual headteacher
- Designated member of staff who is key worker in safe guarding
- All teachers are made aware of these pupils and their needs during 7 minute updates at CPD
- Staff are aware of how to access funding to meet the needs of these pupils
- SELECT interventions as appropriate e.g emotional resilience, attachment, anger management etc

SELECT (social and emotional learning effecting change together) - (formerly known as inclusion) **All interventions and workshops can be ran in small groups or 1:1**

- Workshops and interventions on emotional regulation and resilience
- Workshops and interventions on emotional literacy
- Workshops challenging perceptions and intolerance e.g homophobia, racism
- Workshops challenging bullying and bullying behaviours
- Workshops and interventions improving communication skills
- Workshops and interventions on anger management and transforming anger
- Workshops and interventions on supporting grieving
- Workshops and interventions to raise self-esteem
- Workshops and interventions on developing healthy relationships
- Workshops and interventions building relationships to modify behaviour
- Support for pupils experiencing crisis
- Wellbeing dominoes
- Year 7 nurture form
- Workshops and interventions around self-harm and low mood
- Workshops and interventions on anxiety
- Workshops and interventions to resolve conflicts with peers
- Workshops and interventions to develop and support secure attachments
- Signposting and referrals to external agencies as appropriate
- Workshops and interventions on staying safe including drugs, sexual health, keeping safe online and other risk taking behaviours
- Workshops and interventions on relaxation techniques and mindfulness
- Workshops and interventions for solutions focused therapy

PASTORAL SUPPORT

- First point of contact for pupils and parents following incidents or concerns
- Dedicated Head of year
- Pastoral support managers for each key stage
- Conflict resolution
- Meetings with parents and students
- Build relationships with student in their year/ key stage
- Attendance/punctuality groups
- Attendance officer
- Local authority Education welfare officer
- Home visits
- Early help assessments
- Pastoral support plans
- Class walks
- Support for behaviour modification
- Referral to inclusion/ SELECT
- Key workers for students
- Referrals and signposting to the local authority and relevant outside agencies

PUPIL PREMIUM

- Pupil premium policy
- Pupil premium provision map
- Breakfast provided for all PP pupils
- Designated PP leads
- Designated PP governor
- Rising stars groups (KS3)
- Academic mentoring
- Pushing potential groups (KS4)
- Manchester United foundation school
- Revision guides
- Study hub
- Study skills
- Period 6 interventions
- Wellbeing dominoes
- Army residential
- Extracurricular visits e.g university visits, college visits

CHILD PROTECTION

- Child protection policy
- CPOMS used to collect information on transition and to collate information as needed
- Safeguarding policy
- Designated governor
- Pastoral logs
- Early help assessments
- Safeguarding lead and dedicated safeguarding team
- Designated safeguarding officers (7 trained staff)
- Designated safeguarding area
- Medical records maintained by School Health including on plan
- All staff receive pertinent information through 7 minute safeguarding updates
- Direct access to safeguarding for all pupils and staff
- Access to inclusion as needed
- SELECT interventions as needed

MEDICAL

- Medical policy
- Medical list
- Information held on SIMS
- Health care plans
- Medicine records
- First aiders
- Health and wellbeing officer based in school
- Health and wellbeing ambassadors
- Health and wellbeing interventions alongside outside agencies e.g Kooth, virgin health,
- Health and wellbeing interventions through SELECT
- Regular updates and training for staff
- Epi pen and asthma training and emergency kits in school
- Medication policy
- Nut- free school policy
- Medical room with a rise and fall bed
- Accessible toilets
- Defibrillators in school
- School nurse drop in
- Smoking cessation

OTHER VULNERABLE GROUPS

- Bespoke support packages for pupils who are asylum seekers
- Bespoke packages for pupils who are young carers
- Bespoke packages for pupils who are LGBT+
- LGBT+ kooth sessions
- LGBT+ support group
- Equality and diversity policy
- Working towards the bronze rainbow flag award
- LGBT- information and support board
- Involved in youth PRIDE
- SELECT intervention
- Dome break and dinner
- BOOST break and dinner
- SELECT packages for pupils struggling with social and emotional aspects of school e.g friendships, self esteem

ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)

- EAL policy
- New arrivals policy
- Extended introduction to key areas of school
- Asylum Seeker register
- Differentiated curriculum
- High use of visual resources
- Home language assessments
- Multi lingual staff
- Use of LA language assessments as required
- Buddy system for introduction to school
- CPD for all staff
- Teacher with 5 allocated lessons for pupils with EAL

Useful links for Parents and Careers

<https://www.kooth.com/> safe and anonymous support for young people

<http://www.ndcs.org.uk/>

<http://youngpeople.ndcsbuzz.org.uk/>

<http://www.autism.org.uk/> - National Autistic Society

<http://www.nofas-uk.org/> - National Organisation for Foetal Alcohol Syndrome

<http://www.sense.org.uk/> - For Deaf/ Blind People

<http://www.nhs.uk/conditions/autistic-spectrum-disorder/Pages/Introduction.aspx> - NHS Information on Autism

<http://www.rnib.org.uk/Pages/Home.aspx> Royal National Institute for the Blind

<http://www.ndcs.org.uk/> - National Children's Deaf Society

<http://www.challengingbehaviour.org.uk/> - Challenging Behaviour Foundation

<http://www.thechildrenstrust.org.uk/> - The Children's Trust

<http://www.mencap.org.uk/> - MENCAP

<https://www.youthsporttrust.org/> - Youth Sports Trust

<https://healthyyoungmindspennine.nhs.uk/thrive/> #thrive website

<https://healthyyoungmindspennine.nhs.uk/resource-centre/apps/> apps to support young people

<https://healthyyoungmindspennine.nhs.uk/resource-centre/> resources to support young people

The Parent/carer forum is an umbrella organisation for all organisations in Rochdale. They can provide information, training and support. They are involved in policy and decision making at the level where we are working on all things at 'Rochdale' level.

www.sendirect.org.uk/providers/parent-carer-forums/my-services/the-parents-forum-for-children-with-disabilities-rochdale-heywood-middleton-and-pennines

Rochdale SEND Information, Advice, and Support Service (SENDIASS) provide independent information and advice: www.iassnetwork.org.uk/find-your-iass/north-west/rochdale/

The Youth Service provides support for young people with SEND so their voice is heard.

youthservice@rochdale.gov.uk