



St. Cuthbert's

Roman Catholic High School

June 2019

Dear Parent/Carer

Welcome to St. Cuthbert's RC High School. We are delighted to welcome you to our school and look forward to working in partnership with you to ensure the very best outcomes for your child.

I would like to invite you to attend our St. Cuthbert's Induction Evening for students and parents/carers who will be joining us in September. This will take place on:

Thursday, 27 June 2019

Please note that we are fully subscribed this academic year. Therefore, to accommodate such large numbers of students and their parents/carers we will run the Induction Evening in two groups.

Your group number is highlighted above

Group 1 consists of forms 701-704

Students and their parents/carers in these forms should arrive at 5.15pm for a prompt 5.30pm start. There will be adequate parking on the Lower Car Park and staff will be available to guide parents to this area.

Group 2 consists of forms 705-709

Students and their parents/carers in these forms should arrive at 6pm for a prompt 6.15pm start. There will be adequate parking on the tennis courts and staff will be available to guide parents to this area.

Please contact the school office on 01706 647761 to advise us if you have any additional needs or mobility issues so that we can ensure the necessary arrangements are in place.

This evening event will give parents, carers and the students themselves the opportunity to familiarise themselves with our school and staff. The students will have an additional Transition Day on Tuesday, 2 July 2019 to further support their transition.

During the evening, I will be welcoming and addressing parents and students in the main hall. Your child's Head of Year, Miss Machen, will also be introduced.

You will have an opportunity to meet your child's new form tutor and they will talk you through any additional details or answer any questions you may have about the process.

I would be most grateful if you could return the completed pupil information sheet and other documentation that may require a signature, previously sent out in the post, at the Induction Evening if you have not already done so.

I look forward to meeting with you on this important evening.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'D. Shields', with a stylized flourish at the end.

Mr D Shields
Headteacher